

MEMORIAL MIDDLE SCHOOL CODE OF CONDUCT

Students in the Memorial Middle School are expected to act in such a fashion that their behavior will reflect favorably on themselves and their school. Students in Memorial Middle School will also show consideration for fellow students and create a harmonious atmosphere that is conducive to student growth and development. To achieve this goal, all students must recognize their individual responsibilities to adhere to school regulations and policies.

Attention to student behavior should be given on school grounds, at the lockers, in the lavatories, in the gymnasium, in the corridors, in the cafeteria, in the auditorium, in the media center, in school offices and in the classroom.

We ask parents/guardians to guide and direct their children toward standards of good conduct in the total school environment. Students should cooperate with teachers, administrators, and all school personnel when incorporating corrective and disciplinary measures.

The administration firmly believes that the best discipline is self-imposed and that pupils should learn to assume responsibility for their own behavior and accept the consequences of their actions. Please review this document with your child to ensure that he/she is aware of consequences of actions that do not adhere to school regulations and policies.

MEMORIAL MIDDLE SCHOOL CODE OF CONDUCT

1. I will respect other people and their belongings.
2. I will behave in a manner that is safe for me and for others.
3. I will help create a good learning environment in school.
4. I will act responsibly toward my peers, teachers, and property.
5. I will perform to the highest level of my abilities.

STUDENT CONDUCT/DISCIPLINE

The administration of Memorial Middle School realizes that no list of infractions will ever be complete. The following offenses will be addressed in the following manner depending upon the severity of the infraction.

- **Teacher Detention (TD)**
- **Administrative Detention (AD)**
- **In School Suspension (ISS)**
- **Out of School Suspension (OSS)**

The administration reserves the right to assign consequences to offenses not listed below or to adjust a particular consequence where the severity of the offense warrants. Teachers have the right to develop a classroom code of conduct along with consequences for his/her classroom. Parental notification will be made either in writing or by a phone call whenever a detention or suspension is issued. **Students may be denied permission to participate in extra-curricular activities, field trips, class trips or special events due to disciplinary problems, academic failure, or safety concerns.**

STUDENT INFRACTION	OFFENSE NUMBER	CONSEQUENCE	POINTS PER INCIDENT
Abusive Language	1 st offense	1 day TD	2
	2 nd offense	1 day AD	
	3 rd offense	1 day AD: Principal	
	Each offense thereafter	1 day AD: Principal	
Assault	1 st offense	Refer to Principal	15-25
Behavior Inappropriate	1 st offense	1 day TD	2
	2 nd offense	1 day AD	
	3 rd offense	1 day AD	
	Each offense thereafter	1 day AD: Principal	
Behavior Inappropriate During Fire Drill	1 st offense	1 day AD	5
	2 nd offense	1 day AD: Principal	
Being In Unauthorized Area	1 st offense	Verbal Warning	2
	2 nd offense	1 day TD	
	3 rd offense	1 day AD	
	4 th offense	1 day AD: Principal	
Bullying/Cyber Bullying	1 st offense	Enter on OnCourse: Refer to Principal	10-15

STUDENT INFRACTION	OFFENSE NUMBER	CONSEQUENCE	POINTS PER INCIDENT
Cafeteria Disruption	1 st offense 2 nd offense 3 rd offense 4 th offense	Verbal Warning 1 day AD 1 day AD 1 day AD: Principal/Loss of Cafeteria Privilege	2
Cell Phone Use *Following a warning, confiscation of cell phone and return to parent.	1 st offense 2 nd offense 3 rd offense 4 th offense	Verbal Warning 1 day TD 1 day AD : Hold Phone for 1 Week 1 day AD : Hold Phone for 1 Week	2
Cheating	1 st offense 2 nd offense 3 rd offense	1 day TD/Parent Notified 1 day AD/Parent Notified 1 day ISS/Parent Conference	2
Cutting Class/Lunch/Detention/School	1 st offense 2 nd offense 3 rd offense	1 day AD 1 day AD: Principal 1 day ISS: Principal	2-5

STUDENT INFRACTION	OFFENSE NUMBER	CONSEQUENCE	POINTS PER INCIDENT
Defamatory Materials writing, possession, etc.	1 st offense 2 nd offense 3 rd offense 4 th offense	Verbal Warning 1 day TD 1 day AD 1 day AD: Principal	1
Defiant/Disrespectful Behavior to Staff Member	1 st offense 2 nd offense	1 day AD 1 day AD: Principal	2
Disrespectful Behavior to Student	1 st offense 2 nd offense 3 rd offense	1 day TD 1 day AD 1 day AD: Principal	1
Dress Code Violation: <i>Change Clothes and...</i>	1 st offense 2 nd offense 3 rd offense	1 day TD 1 day AD 1 day AD: Principal	2

STUDENT INFRACTION	OFFENSE NUMBER	CONSEQUENCE	POINTS PER INCIDENT
Eating in Unauthorized Area	1 st offense 2 nd offense 3 rd offense 4 th offense	Verbal Warning 1 day TD 1 day AD 1 day AD: Principal	1
Endangering the Safety to Self or Others	1 st offense	Enter on OnCourse: Refer to Principal	5-10
False Fire Alarm/Bomb Scare/ Threat	1 st offense	Enter on OnCourse: Refer to Principal	10-20
Fighting	1 st offense	Enter on OnCourse: Refer to Principal	5-10
Forgery	1 st offense 2 nd offense	1 day AD 1 day AD: Principal	3-5

STUDENT INFRACTION	OFFENSE NUMBER	CONSEQUENCE	POINTS PER INCIDENT
Inappropriate Sexual Contact/Conduct	1 st offense	Enter on OnCourse: Refer to Principal	5-15
Indecent Exposure	1 st offense 2 nd offense	1 day AD 1 day AD: Principal	5-10
Injury to Another Student	1 st offense	Enter on OnCourse: Refer to Principal	5-10
Insubordination to Staff Member	1 st offense 2 nd offense	1 day AD 1 day AD: Principal	5
Leaving School Without Permission	1 st offense	Enter on OnCourse: Refer to Principal	5-10
Malicious Mischief/Vandalism	1 st offense	Enter on OnCourse: Refer to Principal	5
Misconduct in Afterschool Detention/ISS	1 st offense 2 nd offense	1 day AD 1 day AD: Principal	3
Obscene Language/Gestures	1 st offense 2 nd offense	1 day AD 1 day AD: Principal	2-4

STUDENT INFRACTION	OFFENSE NUMBER	CONSEQUENCE	POINTS PER INCIDENT
Pulling another student's pants down	1 st offense	Enter on OnCourse: Refer to Principal	5-10
Physical Scuffle/Pushing/Shoving	1 st offense	Enter on OnCourse: Refer to Principal	3
Possession of Laser Pointer/Aerosol	1 st offense 2 nd offense	1 day AD 1 day AD: Principal	2
Possession of a Weapon	1 st offense	1 day OSS/Expulsion/Police Notified	20-25
Possession, Distribution or Use of a Controlled Dangerous Substance	1 st offense	Disciplinary Consequences to be determined per Board of Education Substance Abuse Policy/Police Notified	20-25
Smoking	1 st offense	1 day OSS/Police Notified	15-20
Stealing	1 st offense	1 day OSS/Police Notified/Restitution	5-10
Tardiness to Class (Chronic)	1 st offense 2 nd offense Each offense thereafter	1 day TD 1 day AD 1 day AD	2-5
Threat to Harm Staff/Student	1 st Offense	Enter on OnCourse: Refer to Principal	5-20

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PROCEDURES

- Teachers will enter all Discipline incidents into On Course so that there is proper documentation. The teacher will then notify the Principal of the incident so that he/she can proceed to meet with the student and schedule the middle school detention.
- Once a referral is made to the building Principal he/she will determine the disciplinary action that will be taken, and will conduct a thorough investigation of the incident to ascertain needed information. The dispensation for referrals made to the building Principal may include but are not limited to the following; Middle School Detention; In School Suspension; Out of School Suspension; Referral to the Superintendent and Board of Education for Expulsion.
- Discipline points are assigned depending on the nature of the infraction. (See Chart)
- Each day of suspension will result in 5 discipline points.
- When a student accumulates 15 points, the student is in danger of losing school privileges. At that time, there will be a meeting with the school guidance counselor, the administrator, parents, teachers, and student to discuss expectations and devise a plan to prevent further infractions.
- **When a student accumulates 25 total points, school privileges will be revoked (i.e. removal from school trips, end of year trip, day trips, dances, evening activities, assemblies).**
- All referrals will be followed-up with a counseling session with the Guidance Counselor.
- Each month without a referral/infraction will result in a 3 point deduction from a student's point total.